



**City of Beechwood Village Application for Permit**

Checklist and information to be included with application.

Name of Owner(s) \_\_\_\_\_

Street address of property: \_\_\_\_\_

Description of project: \_\_\_\_\_

( ) Copy of owner(s)' deed (bearing Deed Book and Page number which was recorded)

( ) Plot plan showing:

- Existing structure(s) on subdivided lot.
- Proposed construction or addition on subdivided lot.
- Dimensions and distances, expressed in feet and inches, of:
  - Dimension(s) of existing structure(s) (top view)
  - Distances between front, side and rear property boundary lines and nearest exterior walls of existing structure(s)
  - Dimension(s) of proposed structure or addition (top view)
  - Distances between front, side and rear property boundary lines and nearest walls of PROPOSED structure(s)
- If PROPOSED includes driveway addition or other change, must show length and width of drive way, and location on lot distances to nearest front, side, rear property boundary lines including,
  - Distance between applicant's side-yard boundary lines and nearest structure on adjacent lot.
  - Distance between applicant's rear-yard boundary line and nearest structure on adjacent lot.

( ) Description of type of construction material on existing principal structure (example: brick, other masonry, wood siding, vinyl siding). \_\_\_\_\_

( ) Description of type of construction material on proposed structure or addition.  
\_\_\_\_\_

PROPOSED CONSTRUCTION START DATE: \_\_\_\_\_ PROPOSED CONSTRUCTION COMPLETION DATE: \_\_\_\_\_

Bring this completed form along with copies of the items above to the next **City Council meeting** held on the second Tuesday of every month at 6:30 at Beechwood Baptist Church, 201 Biltmore Rd. (side entrance by playground, upstairs).

Visit [www.BeechwoodVillage.org](http://www.BeechwoodVillage.org) for more information. If you have any questions please contact the City of Beechwood Village City Clerk, Cherie Brewer - 502-558-2106 or via email at [cherie@beechwoodvillage.org](mailto:cherie@beechwoodvillage.org).

**\*Owner is still responsible for any permits, licensing, and inspections required by Louisville Metro Government. \***

**\*\*\*\*\* City of Beechwood Village Use Only \*\*\*\*\***

Approved by: \_\_\_\_\_ Printed Name \_\_\_\_\_ Date: \_\_\_\_\_